



SITE JOURNAL CONTENTS

- Completed Site Journal
- Exhibit A: Site Inspection Photos
- Exhibit B: Site Posting Photos
- Exhibit C: Outreach Report
- Exhibit D: Clean Up & Storage Photos
- Exhibit E: Storage Detail

A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	Fremont Canal Park		
Site Address:	_____	Date of Inspection:	5/1/2023
	_____	Date of Clean-Up:	5/1/2023
Final Inspector:	James Lohman	CSR #:	_____
Referred By:	_____	Photos to HSD?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



CPT/Bike SPD Response? Yes No

Date of Call to Duty Officer : _____

Time of Call to Duty Officer: _____

Date of Call to FC : _____

Time of Call to FC: _____

Date of FC Response : _____

Time FC arrived on site: _____

Time of FC departure from site: _____

Action: _____

System Navigator Called? Yes No

Name of SN: _____

Date of Call to SN : _____

Time of Call to SN: _____

Time SN arrived on site: _____

Offer of Shelter Made?: Yes No

SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
5/1/2023	1	0	0	0	1

PRIORITY CONDITION DATA

VULNERABLE POPULATIONS

Perceived Elderly (60+ years old) Yes No

PUBLIC HEALTH/BIOWASTE

Rats/Mice Yes No



- Perceived Infants/Children (≤ 14 years old)
Perceived Youth (15-24 years old)
Perceived Not Ambulatory
Perceived Wounds
Near Facilities for Children (e.g., school, daycare)
Near Facilities for the Elderly (e.g., nursing home)
Perceived Women
Perceived Couples
LGBTQIA (DATA ONLY COLLECTED IF ASKED-- otherwise leave blank)
POC (DATA ONLY COLLECTED IF ASKED-- otherwise leave blank)
Presence of Alcohol
Presence of Contained Sharps

TOTAL COUNT: 0

- Hazardous Materials
Bio Waste
Chemical Waste
Food Waste
Within 50ft of a water body or wetland
Loose Sharps

TOTAL COUNT: 6

SOLID WASTE

- Disorganized Garbage
Bagged Garbage
Loose Garbage
Bulky Items Garbage
Metal

TOTAL COUNT: 3

PUBLIC SAFETY/STRUCTURAL CONCERNS

- Weapons
Park
Sidewalk
Proximity to Bridge
Impeding Roadway

STRUCTURAL CONCERNS/ENVIRONMENTAL RISKS/EMERGENCY RISKS

- Near Industrial Zone-blocking vehicle site lines
Falling Trees/Limbs
Forested Area
Rented Area

- Within 50ft of a Guardrail Yes No
- Heavy Traffic Yes No
- Slope more than 27 degrees Yes No
- Slide Zone Yes No
- Fires Yes No
- Exposed Electrical Wiring Yes No
- Other Yes No

TOTAL COUNT:	2
---------------------	---

Property Damage Yes No

TOTAL COUNT:	0
---------------------	---

TOTAL SCORE:	36
---------------------	----

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

- Cross Street Signs
- Photos of Individual Tents
- Vehicle/RVs/License Plates
- General Photos of the Encampment
- Debris Fields

NAVIGATION TEAM ASSESSMENT



- Full encampment cleanup
- Litter pick
- Reported to SPU as illegal dump

B. OBSTRUCTION/HAZARD

- Obstruction or Hazard
- Clean - no campers

<input checked="" type="checkbox"/> Obstruction Removal	<input type="checkbox"/> Emphasis Zone	<input type="checkbox"/> Hazard Removal
<input checked="" type="checkbox"/> Blocking intended use of facility		<input type="checkbox"/> Safety of camper
<input type="checkbox"/> Tent on sidewalk		<input type="checkbox"/> Safety of others near and around camp
<input type="checkbox"/> Tent on median to adjacent sidewalk		<input type="checkbox"/> Safety of camper and others near and around camp

a. OBSTRUCTION/HAZARD PRE-CLEANUP ACTIVITIES

CHECKLIST for OBSTRUCTION CLEAN UP

- Notice posting is 72 hours in advance of cleanup (Date:) _____ Yes No
- Cleanup is occurring on date specified in notice Yes No
- Personnel are ready to identify and collect belongings Yes No
- SPD or WSP officers are present to support cleanup Yes No
- Crew is present and ready to support cleanup Yes No
- NOT REQUIRED but PROVIDED:**
- Outreach was provided before the cleanup (Date:) _____ Yes No



b. OBSTRUCTION/HAZARD RESOURCE PLANNING

SITE CREW ASSESSMENT of FIELD CONDITIONS

JOB SITE INSTRUCTIONS

- Fall Protection Required Yes No
- Waste Hauling to Dump Yes No
- Waste Hauling to Other Location Yes No
- Vegetation Pruning Yes No
- Biohazard Waste Yes No
- Chemical Waste Yes No

Specifications/Notes

EXTERNAL CONTRACTORS

	Total	Description
Number of Labor Crew	2	Fresh Family
Number of Hazmat Crew	1	
Number of Truck Drivers	1	
Contractors Labor Crew Hours On-Site	2	



INTERNAL CLEAN UP TEAMS

	Total	Description
Number of Heavy Crew	0	
Heavy Crew Hours On-site	0	
Number of Labor Crew	0	
Labor Crew Hours On-site	0	

STAGING LOCATION

Date/Time: _____ **Location:** _____

SITE POSTING PHOTOS

No Regular Encampment Clean-up: 72-hour Notice

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Date	Type	Location	Male Outreach	Female Outreach	Non-specific Gender	TOTAL # of People Contacted
------	------	----------	---------------	-----------------	---------------------	-----------------------------

OBSTRUCTION SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
5/1/2023	1	0	0	0	1

Field Coordinators are responsible for completing this form as part of the *Site Journal*. You should log the following –

- Owners who are present and accept storage
- Abandoned property that we are storing
- Abandoned property that we are disposing of and why

Each tent/structure/bedroll/vehicle should occupy one line so we can document if storage was offered, accepted and/or to explain why items were disposed of.

STORAGE TOTALS

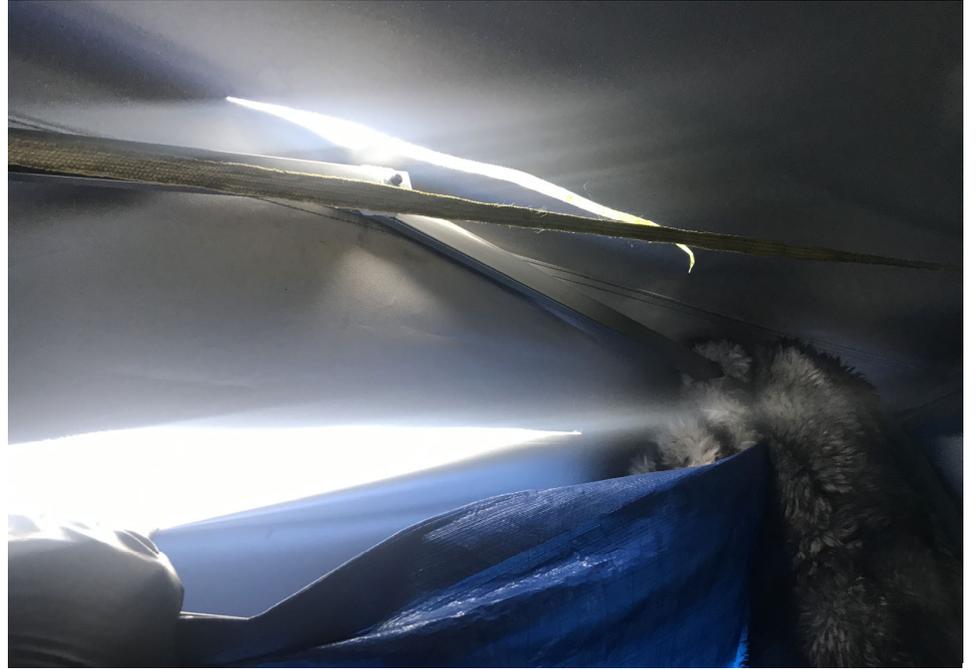
Number of Bins	Bikes	Large Luggage Items	Large Items
2	0	1	0

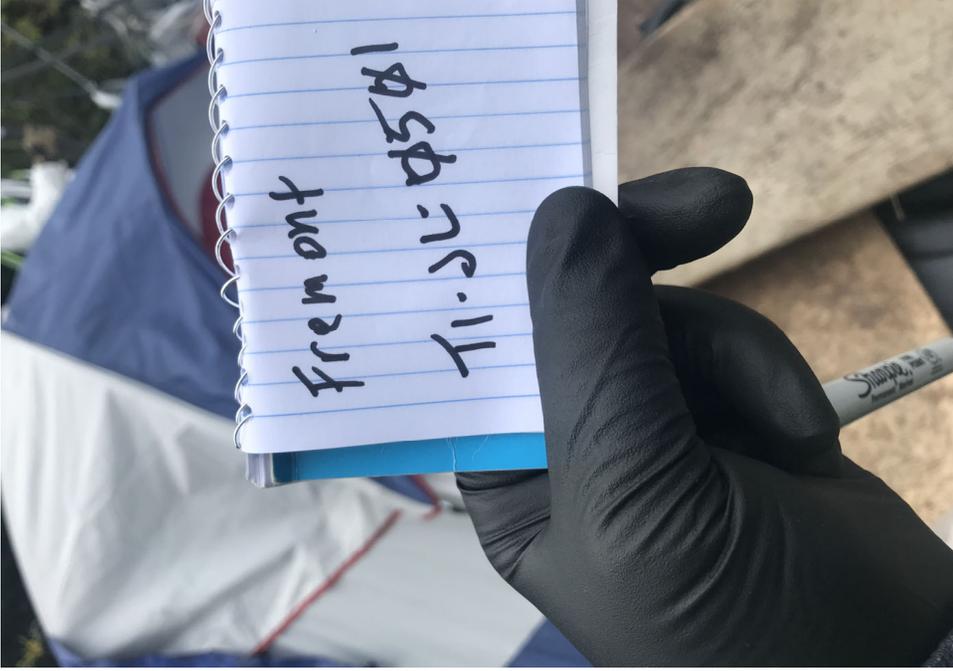


Owner Name OR Tent/Structure #	Owner Present?	Storage?	Not Storable? <i>Check All That Apply</i>	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
T1-JL-0501	No	N/A		2	0	1	0	<p>Stored- green bag w/3 pair of shoes, 3 black jackets, 1 blue/brown large backpack, 1 black bag w/misc clothes, 2 box's of "Magic" cards, 1 pair of camo type pants, 1 black camera, 1 brown bowling ball bag w/bowling bal inside, 1 large black suit case w/misc clothes.</p> <p>Not stored- FC was able to store property towards the entrance of tent. After discovering several uncapped and capped syringes, FC felt it was unsafe to inspect any further. Tent was not stored because of this, ripped event canopy.</p>

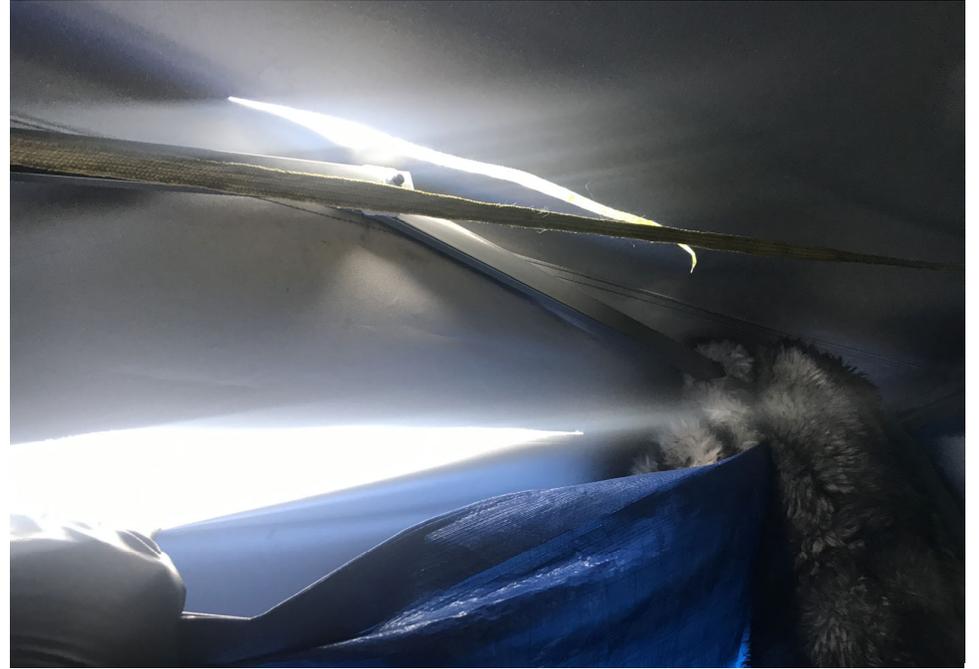
Inspection Photos

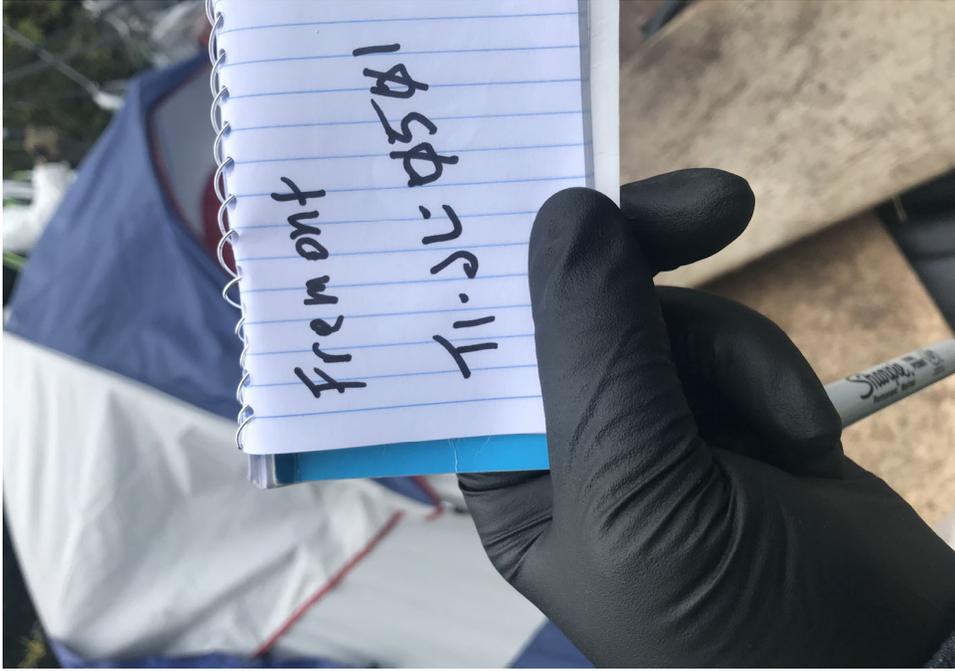






Clean Photos





After and Posting Photos

